State Bank of India
Central Recruitment & Promotion Department
Corporate Centre, Mumbai
Email: crpd@sbi.co.in

SBI RECOGNISED AS "WORLD'S BEST CONSUMER BANK-2026"
BY GLOBAL FINANCE, NEW YORK.

RECRUITMENT OF SPECIALIST CADRE OFFICER ON REGULAR BASIS
(ADVERTISEMENT NO: CRPD/SCO/2026-27/15)
ONLINE REGISTRATION OF APPLICATION & PAYMENT OF FEES: FROM 29.08.2026 TO 19.09.2026

State Bank of India invites online applications from eligible Indian citizens for recruitment to the Specialist Cadre Officers Post on Regular Basis. Candidates are requested to apply online through the link given on Bank's official website https://sbi.bank.in/web/careers/current-openings. The candidates, who intend to apply for the post are advised to apply only after carefully reading and understanding the undernoted contents of this notification.

(I) BRIEF SUMMARY OF THE RECRUITMENT: POST: TRADE FINANCE OFFICER - IBG (TFO-IBG)-JMGS-I

(A) Age (As on 31.07.2026): Minimum-21 years, Maximum-30 years

(B) Essential Academic Qualification: (As on 31.07.2026):

Mandatory: Graduate (any discipline) from Government recognized University or Institution **&** Certification in Forex Operations from IIBF **(Certificate should be dated on or before 31.07.2026)**

- **Preferred:** Certificate for Documentary Credit Specialists (CDCS) certification by LIBF / Certificate for Specialists in Demand Guarantees (CSDG) by LIBF/ Certified Trade Finance Professional (CTFP) by ICC Academy (**Certificate should be dated on or before 31.07.2026).**

OR

- Global Trade Certificate (GTC) by ICC Academy/ Certificate in International Trade Finance (CITF) by LIBF/ Certificate in International Trade Finance (IIBF) (**Certificate should be dated on or before 31.07.2026)**

(C) Experience (As on 31.07.2026): Minimum 1 year experience (Post Essential Academic Qualification experience) in Trade Finance processing and operations mandatorily in Officer/Official role in any scheduled commercial Bank (preferably as a maker role).

(II) BRIEF SUMMARY OF THE RECRUITMENT: POST: TRADE FINANCE OFFICER – IBG (TFO-IBG)- MMGS-II

(A) Age (As on 31.07.2026): Minimum-23 years, Maximum-32 years

(B) Essential Academic Qualification: (As on 31.07.2026)

Mandatory: Graduate (any discipline) from Government recognized University or Institution & Certification in Forex Operations from IIBF **(Certificate should be dated on or before 31.07.2026)**

- **Preferred:** Certificate for Documentary Credit Specialists (CDCS) certification by LIBF / Certificate for Specialists in Demand Guarantees (CSDG) by LIBF/ Certified Trade Finance Professional (CTFP) by ICC Academy (**Certificate should be dated on or before 31.07.2026)**

OR

- Global Trade Certificate (GTC) by ICC Academy/ Certificate in International Trade Finance (CITF) by LIBF/ Certificate in International Trade Finance (IIBF) (**Certificate should be dated on or before 31.07.2026)**

(C) Experience (As on 31.07.2026): Minimum 3 years' experience (Post Essential Academic Qualification experience) in Trade Finance processing mandatorily in Officer/Official role in any scheduled commercial Bank.

Note: Eligible candidate may apply for both the post(s)

Detailed Advertisement and Instructions to apply are mentioned as below:

1 Before applying, candidates are requested to ensure that they fulfil the eligibility criteria for the post(s), as on the date of eligibility. Candidates are required to apply online through the website **https://sbi.bank.in/web/careers/current openings.** The process of Registration is completed only when fee is deposited with the Bank through online mode on or before the last date for payment of fee.

2 Candidates are required to apply for the post online through the link given on Bank's official website only and no other mode of application will be entertained. Hard copy of application & other documents need not to be sent to this office. Candidates are advised in their own interest to apply online well before the closing date and not to wait till the last date to avoid the possibility of disconnection / inability/ failure to log on to the website on account of heavy load on internet or website jam. SBI does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of aforesaid reasons or for any other reason beyond the control of SBI.

3 Before submission of the application, candidates must check that they have filled in correct details in each respective field of the application form. After expiry of window for online application, no change/correction/modification will be allowed under any circumstances. Requests received in this regard in any form like Post, Email, by hand etc. shall not be entertained and will be summarily rejected.

4 Candidates must have valid Email ID and Mobile phone number which should be kept active till the declaration of result and issuance of call letters on final selection, if any. It will help him/her in getting call letter/Interview advice etc. by email or over mobile by SMS.

5 The Bank reserves the right to post / transfer the recruited officers to any of the offices of State Bank of India, in India or to depute to any of the associates / subsidiaries or any other organization depending upon the exigencies of the services. Request for posting / transfer to specific place / office may not be entertained.

6 Candidates are advised to check Bank's website **https://sbi.bank.in/web/careers/current-openings** regularly for details and updates. **No separate intimation will be issued in case of any change / update. All Changes/ Updates/ revisions / Corrigendum / results / schedules / list of shortlisted / selected candidates etc. will be hosted only on Bank's website only.** The Call letter/ advice, wherever required, will be sent by e-mail only **(NO HARD COPY WILL BE SENT**).

7 Candidates are required to upload all required documents (Biodata, Resume, ID proof, Age proof, Caste Certificate (if applicable), PwBD Certificate (if applicable), Educational qualification, other qualifications/ certifications, Proof of Experience, undertaking, etc.) failing which their application / candidature will not be considered for Shortlisting / Interview.

8 The Candidates applying for the post should ensure that their admission to all the stages of the recruitment (e.g. shortlisting, interview etc.) will be purely provisional subject to satisfying the prescribed eligibility conditions. Short listing will be provisional without verification of documents. Candidature will be subject to verification of all details/ documents with the original when a candidate reports for interview (if called).

9 The provisionally selected candidates may be offered recruitment in the bank subject to their completing other formalities such as verification of eligibility, credentials, certificates, satisfactory reports from the references, medical examination and verification of antecedents etc.

10 Candidate(s) seeking age relaxation, fee exemption must submit valid requisite certificate of the Competent Authority in the prescribed format, when such certificate is sought at the time of document verification. Otherwise, their claim will not be entertained, and their candidature will be liable for cancellation / rejection.

11 Candidates against whom there is/ are adverse report regarding character & antecedents, moral turpitude are not eligible to apply for the post. If any such adverse orders / reports against the shortlisted/ selected candidates is found/ received by the Bank post their selection, their candidature/ services will be rejected/terminated forthwith.

12 In case more than one application (multiple applications) are submitted by a candidate for the **same post**, only the last valid (completed) application will be retained, and the application fee, if any, paid for the other registrations will stand forfeited. Further, multiple attendance/ appearance by a candidate at the time of interview / joining will result in rejection/ cancellation of candidature, summarily. However, if eligible, candidate may apply for both the post(s).

13 The Bank reserves the right to change the notified vacancies including the reserved vacancies without assigning any reason(s), whatsoever.

14 The Bank reserves the right to cancel / modify the recruitment process entirely or partially at any stage / time, if so warranted, without assigning any reason thereof and the Bank shall not be liable to refund the fee or pay any compensation to the applicant.

15 Candidates furnishing false information / suppressing the facts will be disqualified and shall be liable for debarment and legal/criminal action. Candidates who attempt fraud/impersonation shall be liable to be debarred from future recruitment process conducted by the Bank.

16 The selected candidates, after recruitment, shall be on probation as per Bank's extant recruitment Policy in force / amended/ modified from time to time, for the respective Post.

17 All recruitment under this project shall be entirely at the discretion of the Bank.

18 The Bank will decide the Venues(s) / Centre(s) for interview, if shortlisted. Candidates will have to appear for the interview, if called, at a Centre / venue as decided by the Bank and no request in this regard will be entertained by the Bank.

19 In case a candidate is called for interview and is found not satisfying the eligibility criteria (Age, Educational Qualification, Other qualification, Experience etc.) he/ she will neither be allowed to appear for the interview nor be entitled for reimbursement of any travelling expenses.

20 In case more than one candidate score same marks as cut-off marks in the final merit list (common marks at cut-off point), such candidates will be ranked in the merit according to their age in descending order.

21 The Bank takes no responsibility for any delay in receipt or loss of any communication, whatsoever.

22 Candidates serving in Govt./ Quasi Govt. offices, Public Sector undertakings including Nationalized Banks and Financial Institutions are advised to submit **'No Objection Certificate' from their employer at the time of interview, failing which their candidature will not be considered** and travelling expenses, if any, otherwise admissible, will not be paid.

23 In case of selection, candidates will be required to produce proper Discharge certificate/Relieving Certificate from the current employer at the time of taking up the recruitment.

24 **Any candidate who has any disciplinary proceedings pending or contemplated against him/her as on date will not be eligible to apply. An undertaking (available on Bank's career page against Adv. No. CRPD/SCO/2026-27/15 from the applicant need to be uploaded at the time of online application.**

25 **ALL REVISIONS/ CORRIGENDUM (IF ANY) WILL BE HOSTED ON THE BANK'S WEBSITE ONLY**

26 **TEACHING & TRAINING EXPERIENCE WILL NOT BE COUNTED FOR ELIGIBILITY.**

27 **HARD COPY OF APPLICATION & OTHER DOCUMENTS NOT TO BE SENT TO THIS OFFICE.**

A. DETAILS OF POSTS/VACANCIES/SUGGESTED PLACE OF POSTING/SELECTION PROCESS:

Post / Grade	Vacancies							PwBD* (Horizontal Vacancy)	Age as on 31/07/2026 (Years) #	
	Type	SC	ST	OBC	EWS	UR	Total	VI	Min. age	Max. age
Trade Finance Officer -IBG (TFO-IBG) / JMGS I	Regular	2	1	3	1	7	**14**	1	21	30
Trade Finance Officer -IBG (TFO-IBG) / MMGS II		3	1	5	2	10	**21**	1	23	32

Suggested place of posting **	Hyderabad & Kolkata	**Selection Procedure**	Shortlisting and Interview

Abbreviation: **SC**-Scheduled Caste, **ST**-Scheduled Tribe, **OBC**-Other Backward Class, **EWS**-Economically Weaker Section, **UR –** Unreserved, **PwBD –** Person with Benchmark Disabilities, **VI**-Visually Impaired, **JMGS I**-Junior Management Grade Scale I, **MMGS II**-Middle Management Grade Scale II.

Relaxation in upper age for reserved categories is as per GOI guidelines.

***** A person who wants to avail benefit of reservation under section 34 of "The Rights of Persons with Disabilities Act 2016" [Persons with Benchmark Disability (PwBD)] will have to submit a latest disability certificate issued by a Competent Authority as per Government of India guidelines. Such certificate will be subject to verification/ re-verification as may be decided by the competent authority. **The certificate should be dated on or before last date of registration of application & should be valid**.

****** Place of Posting is indicative only and the selected candidates may be Posted anywhere in India at the sole discretion of the Bank. However, request for transfer/allotment to any centre other than Hyderabad/ Kolkata shall not be entertained.

IMPORTANT POINTS:

1. **The position of Trade Finance Officers (JMGS-I / MMGS II) shall remain in Specialist cadre and will have no provision for conversion into General cadre.**
2. Reservation for PwBD candidates is horizontal and is included in the overall vacancy of the respective parent category.
3. The number of vacancies including reserved vacancies mentioned above are **provisional and may vary** according to the actual requirement of the Bank.
4. Posting / Placement / Utilization of the selected candidates will be done at the sole discretion of the Bank.
5. Maximum age indicated is for Unreserved category candidates. **Relaxation in upper age limit** will be available to reserved category candidates as per Govt. of India guidelines (**wherever applicable**).
6. **No change in the category of any candidate is permitted after registration of online application, no correspondence/email/phone will be entertained in this regard.**
7. Candidate belonging to OBC category but coming in the 'Creamy Layer' are not entitled to OBC reservation and age relaxation. They should indicate their category as 'UR' or UR (PwBD) as applicable.
8. A declaration will have to be submitted in the prescribed format by candidates seeking reservation under OBC category stating that he/she does not belong to the creamy layer as on last date of online registration of application. **OBC certificate containing the 'non-creamy layer' clause, issued during the period 01.04.2026 to the date of interview, should be submitted by such candidates, if called for interview**. No request for extension of time for production of requisite certificate beyond the said date shall be entertained and candidature will be cancelled.
9. Candidates belonging to reserved category including Person with Benchmark Disabilities (PwBD) for whom no reservation has been mentioned are free to apply for vacancies announced for Unreserved category provided they fulfil all the eligibility criteria applicable to Unreserved Category.
10. Benefit of reservation/ relaxation under reserved category including PwBD category can be availed of only upon production of valid Caste certificate issued by the Competent Authority on format **prescribed by the Government of India.**
11. Relaxation in Upper age limit shall be as below (**wherever applicable**):

Sl.	Category		Age relaxation (In years)
a)	Other Backward Classes (OBC) (Non-Creamy Layer)		3
b)	Scheduled Castes/ Scheduled Tribes (SC/ ST)		5
c)	Persons with Benchmark Disabilities (PwBD)	- PwBD (UR/ EWS)	10
		- PwBD (OBC)	13
		- PwBD (SC/ ST)	15

NOTE: Cumulative age relaxation will not be available either under the above items or in combination with any other items. Candidates seeking age relaxation are required to submit copies of necessary certificate(s) at the time of interview, if shortlisted.

12. Only persons with **benchmark disabilities** would be eligible for reservation under PwBD category. "**Benchmark disability**" means a person with not less than 40% of a specified disability where specified disability has not been defined in measurable terms and includes the persons with disability, where disability has been defined in a measurable term, as certified by the certifying authority. A person who wants to avail the benefit of reservation will have to submit latest Disability Certificate, on prescribed format, issued by Medical Authority or any other notified Competent Authority (Certifying Authority). **The certificate should be dated on or before last date of registration of application. In absence of valid certificate, the candidature will be liable for cancellation / rejection and no communication in this regard will be entertained by the Bank.** Horizontal reservation has been provided to Persons with Benchmark Disabilities as per section 34 of "The Rights of Persons with Disabilities Act (RPWD), 2016". Suitable categories of disabilities and Functional requirements for the post(s) will be in reference to the Gazette of India, Notification No. 38-16/2020-DD-III dated 4th January 2021, Ministry of Social Justice and Empowerment [Department of Empowerment of Persons with Disabilities (Divyangjan)].
13. Reservation for Economically Weaker section (EWS) in recruitment is governed by Office Memorandum No. 36039/1/2019-Estt (Res) dtd. 31.01.2019 of Department of Personnel & Training, Ministry of Personnel (DoPT), Public grievances & Pensions, Government Of India.

    Benefit of Reservation under EWS category can be availed of only upon production of **"Income and Asset Certificate" issued by the competent authority on the format prescribed by Govt. of India** for the relevant financial year as per the extant DoPT guidelines on or before the closure of online application date.

    The EWS candidates should note that in case, they are not in possession of "Income & Asset Certificate" for **the FY2025-26** as per the extant DoPT guidelines on or before the closure of online application date, such candidates should apply under "UR Category" only

B. DETAILS OF THE REQUIREMENTS OF EDUCATIONAL QUALIFICATIONS / POST-QUALIFICATION EXPERIENCES / SPECIFIC SKILLS ETC

(I) POST: TRADE FINANCE OFFICER - IBG (TFO-IBG)-JMGS-I

ESSENTIAL ACADEMIC QUALIFICATION (AS ON 31.07.2026)	POST ESSENTIAL ACADEMIC QUALIFICATION EXPERIENCE (AS ON 31.07.2026)	SPECIFIC SKILLS REQUIRED
Mandatory: Graduate (any discipline) from Government recognized University or Institution **&** Certification in Forex Operations from IIBF **(Certificate should be dated on or before 31.07.2026)** **Preferred:** Certificate for Documentary Credit Specialists (CDCS) certification by LIBF / Certificate for Specialists in Demand Guarantees (CSDG) by LIBF/ Certified Trade Finance Professional (CTFP) by ICC Academy (**Certificate should be dated on or before 31.07.2026) OR** Global Trade Certificate (GTC) by ICC Academy/ Certificate in International Trade Finance (CITF) by LIBF/ Certificate in International Trade Finance (IIBF) (**Certificate should be dated on or before 31.07.2026).**	**Mandatory:** Minimum 1 year experience (Post Essential Academic Qualification experience) in Trade Finance processing and operations mandatorily in Officer/Official role in any scheduled commercial Bank. (preferably as a maker)	Outstanding communication, presentation and processing skills.

(II) POST: TRADE FINANCE OFFICER – IBG (TFO-IBG)- MMGS-II

ESSENTIAL ACADEMIC QUALIFICATION (AS ON 31.07.2026)	POST ESSENTIAL ACADEMIC QUALIFICATION EXPERIENCE (AS ON 31.07.2026)	SPECIFIC SKILLS REQUIRED
Mandatory: Graduate (any discipline) from Government recognized University or Institution **&** Certification in Forex Operations from IIBF **(Certificate should be dated on or before 31.07.2026)** **Preferred:** Certificate for Documentary Credit Specialists (CDCS) certification by LIBF / Certificate for Specialists in Demand Guarantees (CSDG) by LIBF/ Certified Trade Finance Professional (CTFP) by ICC Academy (**Certificate should be dated on or before 31.07.2026) OR** Global Trade Certificate (GTC) by ICC Academy/ Certificate in International Trade Finance (CITF) by LIBF/ Certificate in International Trade Finance (IIBF) (**Certificate should be dated on or before 31.07.2026)**	**Mandatory:** Minimum 3 years' experience (Post Essential Academic Qualification experience) in Trade Finance processing mandatorily in Officer/Official role in any scheduled commercial Bank.	Outstanding communication, presentation and processing skills.

IMPORTANT POINTS:

i. The educational qualification prescribed for the post is minimum. Candidate must possess the Post essential academic qualification and relevant full-time experience as on specified dates.

ii. **The relevant experience certificate from the employer must contain specifically that the candidate had experience in that related field as required.**

iii. In cases where the certificate of degree/diploma does not specify the field of specialization, the candidate will have to produce a certificate from the concerned university/college specifically mentioning the specialization.

DISCLAIMER (DPDP Act 2023)

By applying to this position, you voluntarily provide your free, informed and unconditional consent for the collection and processing of your personal data by the Bank and sharing of such personal data with Data Processors as are required for the recruitment process, in accordance with Digital Personal Data Protection Act, 2023 and the Rules made thereunder (collectively, the Act). The Bank has implemented all reasonable security safeguards to prevent breach of personal data in its possession or under its control, and your personal data will be handled with confidentiality and used solely for evaluating and verifying your eligibility, credentials, and candidacy for the advertised position and for certain legitimate uses as are permitted under the Act.

C. JOB PROFILE & KEY RESPONSIBILITY AREAS:

<table>
<tr><td>Job Profile
(Detail description of the role, responsibilities and functions)</td><td>Maker Role: (JMGS-I)
• Inputs trade transactions, scans and uploads relevant documents into banking systems.
• Handles TI+ data entry for trade finance transactions.
• Conducts document scrutiny before submission for approvals.
• Inputs screening data and facilitates correct data entry into relevant screening systems.

Checker role: (MMGS-II)
• Conducts TI+ checking to validate transaction details.
• Performs document scrutiny to verify accuracy.
• Facilitates screening scrutiny against sanctions and AML policies.
• Validates compliance with regulatory requirements.
• Caters as an OFAC releaser maintaining adherence to regulatory compliance, including sanctions screening and transaction approvals

Both Maker and Checker will be required to work in shifts as under:
<table>
<tr><th rowspan="2">Shift*</th><th colspan="2">Working Hours (IST)</th></tr>
<tr><th>From</th><th>To</th></tr>
<tr><td>Shift 1</td><td>06:00 am</td><td>03:00 pm</td></tr>
<tr><td>Shift 2A</td><td>09:00 am</td><td>06:00 pm</td></tr>
<tr><td>Shift 2B</td><td>01:30 pm</td><td>10:30 pm</td></tr>
<tr><td>Shift 3</td><td>09:00 pm</td><td>06:00 am</td></tr>
</table>
* The shift timings may undergo change as per Bank's requirements.</td></tr>
<tr><td>Key Responsibility Areas</td><td>Maker Role: (JMGS-I)
➢ Accurate and efficient data entry of all allotted Trade Finance and or Forex transactions / processes.
➢ Achieve productivity norms based on transaction product type.
➢ Maintain average TAT within standard benchmarked limits based on the product. (more than 90%)
➢ Volume of processed transactions per month.
➢ Completion of assigned internal certifications, system/process learning modules.
➢ Participation in workshops, new product/process trainings or role-based refreshers
Checker role: (MMGS-II)
➢ Maintaining accuracy by checking the transaction data entered by Makers against relevant trade documents.
➢ Maintain staff performance monitoring and productivity governance
➢ Maintain average TAT within standard benchmarked limits based on the product. (more than 90%)
➢ Identify and minimize delayed transactions.
➢ Co-ordinate and maintain closure or resend of all rejected or incomplete transactions
➢ Completion of Risk, AML and Compliance training as per policy.
➢ Participation in RCSA, process review and training activities by providing relevant inputs for enhancements thereto.</td></tr>
</table>

REMARKS: Job profile/KRAs mentioned above are illustrative. Roles/Job/KRAs, in addition to above, may be assigned by the bank from time to time for the above posts.

D. GRADE, PROBATION PERIOD & RENUMERATION:

<table>
<tr><th>GRADE</th><th>PAY SCALE</th><th>PROBATION PERIOD</th><th>REMARKS</th></tr>
<tr><td>Junior Management Grade Scale – I</td><td>48480-2000/7-62480-2340/2 67160-2680/7-85920</td><td rowspan="2">06 Months</td><td rowspan="2">The official will be eligible for DA, HRA, CCA, Provident Fund, Contributory Pension Fund i.e. NPS, Leave Fare Concession (LFC), Medical Facility, other perquisites etc. as per rules in force from time to time.</td></tr>
<tr><td>Middle Management Grade Scale – II</td><td>64820-2340/1-67160-2680/10-93960</td></tr>
</table>

E. SELECTION PROCESS: The selection will be on the basis of shortlisting and Interview.

- **Shortlisting**: **Mere fulfilling the minimum qualification and experience will not vest any right to candidate for being called for interview.** The shortlisting committee constituted by the Bank will decide the shortlisting parameters and thereafter, adequate number of candidates, as decided by the bank, will be shortlisted for interview. The decision of the Bank to call the candidates for the interview shall be final. No correspondence will be entertained in this regard.
- **Interview:** Interview will carry 100 marks. The qualifying marks in interview will be decided by the Bank. No correspondence will be entertained in this regard.
- **Merit List:** Merit list for selection will be prepared in descending order on the basis of scores obtained in interview only. In case more than one candidate score the cut-off marks (common marks at cut-off point), such candidates will be ranked according to their age in descending order, in the merit.

F. CALL LETTER FOR INTERVIEW: INTIMATION/CALL LETTER FOR INTERVIEW WILL BE SENT BY EMAIL OR WILL BE UPLOADED ON BANK'S WEBSITE. **NO HARD COPY WILL BE SENT.**

G. HOW TO APPLY: Candidates should have valid email ID/Mobile phone number which should be kept active till the declaration of result. It will help him/her in getting call letter/Interview advises etc. by email or over mobile by SMS.

GUIDELINES FOR FILLING ONLINE APPLICATION:	**GUIDELINES FOR PAYMENT OF FEES:**
i. Candidates will be required to register themselves online through the link available on SBI website https://sbi.bank.in/web/careers/current-openings and pay the application fee using Internet Banking/ Debit Card/ Credit Card etc. ii. Candidates should first scan their latest photograph and signature. Online application will not be registered unless candidate uploads his/ her photo and signature as specified on the online registration page (under 'How to Upload Document"). iii. Candidates should fill the application carefully. Once application is filled-in completely, candidate should submit the same. In the event of candidate not being able to fill the application in one go, he can save the information already entered. When the information/application is saved, a provisional registration number and password is generated by the system and displayed on the screen. Candidate should note down the registration number and password. They can re-open the saved application using registration number and password and edit the particulars, if needed. This facility of editing the saved information will be available for three times only. Once the application is filled completely, candidate should submit the same and proceed for online payment of fee. iv. After registering online, the candidates are advised to take a printout of the system generated online application forms.	i. Application fees and Intimation Charges (Non-refundable) is Rs 750/- (Rupees Seven Hundred Fifty only) for General/EWS/OBC candidates and no fees/intimation charges for SC/ ST/ PwBD candidates. ii. After ensuring correctness of the particulars in the application form, candidates are required to pay the fees through payment gateway integrated with the application. No change/ edit in the application will be allowed thereafter. iii. Fee payment will have to be made online through payment gateway available thereat. The payment can be made by using Debit Card/ Credit Card/ Internet Banking etc. by providing information as asked on the screen. Transaction charges for online payment, if any, will be borne by the candidates. iv. On successful completion of the transaction, e-receipt and application form, bearing the date of submission by the candidate, will be generated which should be printed and retained by the candidate. v. If the online payment of fee is not successfully completed in first instance, please make fresh attempts to make online payment. vi. A provision is there to reprint the e-Receipt and Application form containing fee details, at later stage. vii. Application Fee once paid will NOT be refunded on any account NOR can it be adjusted for any other examination or selection in future.

H. HOW TO UPLOAD DOCUMENTS:

a. Details of Document to be uploaded: I. Recent Photograph & Signature (jpeg) II. Detailed Resume (PDF) III. ID Proof (PDF) IV. Proof of Date of Birth (PDF) V. Caste certificate & PwBD certificates (if applicable) (PDF) **VI. Mandatory Educational Certificates: Degree Certificate (PDF)** **VII. Mandatory Certification in Forex Operations from IIBF. (PDF)**	iii. Size of the file should not be exceeding 500 kb. iv. In case of Document being scanned, please ensure it is saved as PDF and size not more than 500 kb as PDF. If the size of the file is more than 500 kb, then adjust the setting of the scanner such as the DPI resolution, no. of colors etc., during the process of scanning. Please ensure that Documents uploaded are clear and readable. **d. Document file type/ size:** i. All Documents must be in PDF ii. Page size of the document to be A4 Document file type/ size (contd.)

VIII. Experience certificates mandatory (PDF)

IX. Preferred Certificate (if any). (PDF)

X. Biodata Form (Duly filled, Signed & Scanned in PDF- Available at the bank's career website under the advertisement). (PDF)

XI. Form-16/Offer Letter from current employer (PDF)

XII. **No Objection Certificate (NOC) from present employer (mandatory if working in Government Organisation / Public Sector Unit/Public Sector Bank). (**Please upload the document if available at the time of registration, However it is mandatory to produce the same at the time of interview**). (PDF)**

XIII. Mandatory Undertaking (in pdf) (format available in Bank's career page under the Advertisement no. CRPD/SCO/2026-27/15). (PDF)

b. Photograph file type/ size:

I. Photograph must be a recent passport style color picture.

II. Size of file should be between 20 kb - 50 kb and Dimensions 200 x 230 pixels (preferred)

III. Make sure that the picture is in color, taken against a light-colored, preferably white, background.

IV. Look straight at the camera with a relaxed face

V. If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows

VI. If you have to use flash, ensure there's no "red-eye"

VII. If you wear glasses make sure that there are no reflections, and your eyes can be clearly seen.

VIII. Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.

IX. Ensure that the size of the scanned image is not more than 50kb. If the size of the file is more than 50 kb, then adjust the settings of the scanner such as the DPI resolution, no. of color etc., during the process of scanning.

c. Signature file type/ size:

i. The applicant has to sign on white paper with Black Ink pen.

ii. The signature must be signed only by the applicant and not by any other person.

iii. The signature will be used to put on the Call Letter and wherever necessary.

iv. Size of file should be between 10 kb - 20 kb and Dimensions 140 x 60 pixels (preferred).

v. Ensure that the size of the scanned image is not more than 20 kb.

vi. Signature in CAPITAL LETTERS shall NOT be accepted.

e. Guidelines for scanning of photograph/ signature/ documents:

i. Set the scanner resolution to a minimum of 200 dpi (dots per inch)

ii. Set Color to True Color

iii. Crop the image in the scanner to the edge of the photograph/ signature, then use the upload editor to crop the image to the final size (as specified above).

iv. The photo/ signature file should be JPG or JPEG format (i.e. file name should appear as: image01.jpg or image01.jpeg).

v. Image dimensions can be checked by listing the folder/ files or moving the mouse over the file image icon.

vi. Candidates using MS Windows/ MSOffice can easily obtain photo and signature in .jpeg format not exceeding 50 kb & 20 kb respectively by using MS Paint or MSOffice Picture Manager. Scanned photograph and signature in any format can be saved in .jpg format by using 'Save As' option in the File menu. The file size can be reduced below 50 kb (photograph) & 20 kb (signature) by using crop and then resize option (Please see point (i) & (ii) above for the pixel size) in the 'Image' menu. Similar options are available in another photo editor also.

vii. While filling in the Online Application Form the candidate will be provided with a link to upload his/her photograph and signature.

f. Procedure for Uploading Document:

I. There will be separate links for uploading each document.

II. Click on the respective link "Upload"

III. Browse & select the location where the JPG or JEPG, PDF, DOC or DOCX file has been saved.

IV. Select the file by clicking on it and Click the 'Upload' button.

V. Click Preview to confirm the document is uploaded and accessible properly before submitting the application. If the file size and format are not as prescribed, an error message will be displayed

VI. Once uploaded/ submitted, the Documents uploaded cannot be edited/ changed.

VII. After uploading the photograph/ signature in the online application form candidates should check that the images are clear and have been uploaded correctly. In case the photograph or signature is not prominently visible, the candidate may edit his/ her application and re-upload his/ her photograph or signature, prior to submitting the form. **If the face in the photograph or signature is unclear the candidate's application may be rejected.**

I. GENERAL INFORMATION:

I. Before applying for a post, the applicant should ensure that he/ she fulfils eligibility and other norms mentioned above for that post as on the specified date and that the particulars furnished by him/ her are correct in all respects.

II. Candidates belonging to reserved category including, for whom no reservation has been mentioned, are free to apply for vacancies announced for General category provided they must fulfil all the eligibility conditions applicable to General category.

III. IN CASE IT IS DETECTED AT ANY STAGE OF RECRUITMENT THAT AN APPLICANT DOES NOT FULFIL THE ELIGIBILITY NORMS AND/ OR THAT HE/SHE HAS FURNISHED ANY INCORRECT/ FALSE INFORMATION OR HAS SUPPRESSED ANY MATERIAL FACT(S), HIS/ HER CANDIDATURE WILL STAND CANCELLED. IF ANY OF THESE SHORTCOMINGS IS/ ARE DETECTED EVEN AFTER APPOINTMENT, HIS/ HER SERVICES ARE LIABLE TO BE TERMINATED.

IV. The applicant should ensure that the application is strictly in accordance with the prescribed format and is properly and completely filled.

V. Appointment of selected candidate is subject to his/ her being declared medically fit as per the requirement of the Bank. Such appointment will also be subject to the service and conduct rules of the Bank for such post in the Bank, in force at the time of joining the Bank.

VI. Candidates are advised to keep their e-mail ID/mobile no. active for receiving communication viz. call letters/ Interview date advice etc.

VII. The Bank takes no responsibility for any delay in receipt or loss of any communication.

VIII. Candidates serving in Govt./ Quasi Govt. offices, Public Sector undertakings including Nationalized Banks and Financial Institutions are advised to submit 'No Objection Certificate' from their employer at the time of interview, failing which their candidature may not be considered and travelling expenses, if any, otherwise admissible, will not be paid.

IX. In case of selection, candidates will be required to produce proper discharge certificate from the employer at the time of taking up the appointment.

X. Candidates are advised in their own interest to apply online well before the closing date and not to wait till the last date to avoid the possibility of disconnection / inability/ failure to log on to the website on account of heavy load on internet or website jam. SBI does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of aforesaid reasons or for any other reason beyond the control of SBI.

XI. DECISIONS OF BANK IN ALL MATTERS REGARDING ELIGIBILITY, CONDUCT OF INTERVIEW, OTHER TESTS AND SELECTION WOULD BE FINAL AND BINDING ON ALL CANDIDATES. NO REPRESENTATION OR CORRESPONDENCE WILL BE ENTERTAINED BY THE BANK IN THIS REGARD.

XII. The applicant shall be liable for civil/ criminal consequences in case the information submitted in his/ her application are found to be false at a later stage.

XIII. Merely satisfying the eligibility norms does not entitle a candidate to be called for interview. Bank reserves the right to call only the requisite number of candidates for the interview after preliminary screening/ short-listing with reference to candidate's qualification, suitability, experience etc.

XIV. In case of multiple application, only the last valid (completed) application will be retained and the application fee/ intimation charge paid for other registration will stand forfeited. Multiple appearance by a candidate for a single post in interview will be summarily rejected/ candidature cancelled.

XV. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/ or an application in response thereto can be instituted only in Mumbai and Courts/ Tribunals/ Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/ dispute.

XVI. Outstation candidates, who may be called for interview after short-listing will be reimbursed the cost of airfare (economy class) for the shortest route in India on the basis of actual journey from the place of present posting/residence whichever is nearer to the interview venue, maximum Rs 10,000(Rupee Ten Thousand only) (to-and-fro) OR the actual travel cost in India (whichever is lower) on submission of original/copies of flight tickets/invoice and boarding pass. Local transportation (like taxi/cab, personal car etc.) will not be reimbursed. A candidate, if found ineligible for the post will not be permitted to appear for the interview and will not be reimbursed any fare.

XVII. BANK RESERVES RIGHT TO CANCEL THE RECRUITMENT PROCESS ENTIRELY OR FOR ANY PARTICULAR POST AT ANY STAGE WITHOUT ASSIGNING ANY REASONS THEREOF, WHATSOEVER.

XVIII. At the time of interview, the candidate will be required to provide details regarding criminal case(s) pending against him/her, if any. The Bank may also conduct independent verification, inter alia, including verification of Police Records etc. The Bank reserves the right to deny the appointment depending upon such disclosure and/or an independent verification.

FOR ANY QUERY, PLEASE WRITE TO US THROUGH LINK "CONTACT US" WHICH IS AVAILABLE ON BANK'S WEBSITE (URL – https://sbi.bank.in/web/careers/post-your-query

The Bank is not responsible for printing errors, if any

State bank of India does not endorse, authorize or associate with any external platform, consultancy, individual or digital channel claiming to provide guaranteed selection, influence in recruitment or insider guidance. Candidates must rely solely in information available on SBI's official career portal.

MUMBAI

29.08.2026 **GENERAL MANAGER (RP & PM)**

HOW TO APPLY

Login to https://sbi.bank.in/web/careers/current-openings

Scroll down and click on advertisement no.

CRPD/SCO/2026-27/15

Download advertisement

(Carefully read the detailed advertisement)

Apply Online

(Before final submission, please go through your application.
Corrections will not be allowed after final submission)